



## How to... book online

**Step 1:** Scroll to the bottom of the page and enter your FA Number (FAN) and Password and click the **Login** button.

FA Number   
Password   
[Don't have a FAN number?](#)  
[Forgot password](#)

If you are a League Official, Club Official, Referee, Coach and/or Player it is extremely likely you have a FAN already. Please email [GetOnline@TheFA.com](mailto:GetOnline@TheFA.com) with your name, date of birth and address and your FAN and password will be emailed to you.

**Step 2:** If you log in details are correct you will now be logged into your Counties Booking system. Your name will be displayed at the top of the page and you can then enrol on multiple courses/events without having to log in again. To enrol onto the course scroll to the bottom of the course/event to enter the enrolment details.

Welcome Tim Wilson  
FA Goalkeeping Coaching Award (Level 1)

**Step 3:** Enter all the enrolment details which are displayed. The fields marked as <sup>\*</sup>, must be entered. Click the **Enrol** button once you have finished entering your enrolment details.

**Step 4:** To complete your enrolment fill out your card details and click the **Enrolment** button.

Please enter your card details below.

Order ID 191864  
Total GBP 90.00  
Card type   
Card number \*   
Start date -- --  
Issue number   
Expiry date \* 1 2008  
Security code \*

**MasterCard Verified by SecureCode. VISA**

**Step 5:** If payment is successful the confirmation, including your confirmation number will be displayed on screen which you can print off.